



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY ELEMENT
ALLIED FORCES SOUTHERN EUROPE
FPO AE 09620

ACAS-BC

8 January 2007

MEMORANDUM FOR ALL US Army Personnel, Allied Forces Southern Europe

SUBJECT: Policy Memorandum #19 – Awards Policy

1. References:

- a. DoD 1348.33-M, Manual of Military Decorations and Awards, dated September 1996 w/ Change 1, dated September 18, 2006
- b. Army Regulation 600-8-22, Military Awards, dated 25 February, 1995

2. The guiding principle for our awards program is: pin 'em where you win 'em. Recognizing our Soldiers for their service is a priority that is not burdensome -- it is every leader's responsibility to be engaged early and with enthusiasm.

3. Every Soldier will be considered for a service award to be presented at the end of their tour. Additionally, Soldiers will be considered for impact, achievement, retirement and safety awards for outstanding performance during their tour. Submit impact and achievement recommendations without delay in order to allow timely approval and presentation. Submission timelines to the battalion S1 (number of days prior to the desired presentation date) are:

<u>ARMY AWARD</u>		<u>JOINT AWARD</u>	
AAM	- 30	JSAM	- 60
ARCOM	- 60	JSCM	- 60
MSM and Ret LOM	- 120	DMSM	- 60
LOM (PCS)	- 120	DDSM/DSSM	- 150
DSM	- 150		

4. I am the AAM approval authority. The USANATO Brigade Commander is the ARCOM approval authority. All other awards must go to a higher approval authority. As such, you must be sensitive to the required lead time.

5. Every Soldier will receive his or her end of tour award at an appropriate ceremony. An appropriate ceremony does not include the awards clerk handing the approved certificate to the Soldier during outprocessing. Formations or gatherings in office settings with co-workers are appropriate. The presentation will be formal regardless of the setting. Duty uniform is appropriate. Soldiers who are not recommended for an end of tour award, for whatever reason, will be counseled to that effect in writing.

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6. End of tour awards for Soldiers serving in joint billets will be joint awards (Joint Service Achievement Medal (JSAM), Joint Service Commendation Medal (JSCM), Defense Meritorious Service Medal (DMSM) or above). Soldiers serving in national, non-joint billets, will be considered for Army awards (Army Achievement Medal (AAM), Army Commendation Medal (ARCOM), Meritorious Service Medal (MSM) or above). Recommenders will use the “whole Soldier concept” in their decision making process.
7. The point of contact for questions and clarification on submission procedures should be directed to the battalion S1 at DSN 640 – 2270.
8. This policy memorandum will be posted on the permanent section of all unit bulletin boards and supersedes all previous awards policies.

A handwritten signature in black ink, appearing to read 'D. Dawson', with a stylized flourish extending to the right.

DENNIS D. DAWSON
LTC, AG
Commanding

Distribution:

1 each Company, w/copy furnished to each National Support Element